

**SUBJECT: SCRUTINY ANNUAL REPORT 2016/17**

**REPORT BY: CHIEF EXECUTIVE AND TOWN CLERK**

**LEAD OFFICER: CLAIRE TURNER - DEMOCRATIC SERVICES OFFICER**

## **1. Purpose of Report**

- 1.1 To present the Scrutiny Annual Report for 2016/17 for comments, prior to being referred to Full Council for approval.

## **2. Background**

- 2.1 Within the Constitution it states that the scrutiny committees should produce an annual report to Council. Chairs of the Scrutiny Committees do produce individual reports to Council during the municipal year, however, the attached Scrutiny Annual Report (**Appendix 1**) summarises the work of the three committees for the full year and highlights the key achievements made under scrutiny in 2016/17.
- 2.2 Once the Annual Report has been approved, it will be published on the Council's website and circulated to interested persons or groups as appropriate.

## **3. Recommendation**

- 3.1 That the Scrutiny Annual Report for 2016/17 be agreed and referred to Full Council for approval.

**Key Decision** No

**Key Decision Reference No.**

**Do the Exempt Information Categories Apply** No

**Call In and Urgency:** Is the decision one to which Rule 15 of the Scrutiny Procedure Rules apply? No

**Does the report contain Appendices?** Yes

**If Yes, how many Appendices?** One

**List of Background Papers:**

**Lead Officer:** Claire Turner, Democratic Services Officer  
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